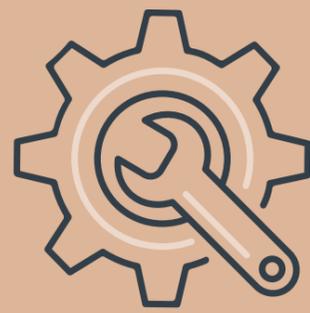


5 steps to working safely in MANUFACTURING

There are five steps you can follow in order to safely return to work in a **manufacturing setting**.

Thinking of solutions can be daunting, so we've broken down the five steps and recommended examples of what you can do.



1

Carry out a COVID-19 risk assessment

- Use the HSE COVID-19 Risk Assessment template
- Identify sensible measures
- Include visitors in your assessment

2

Develop cleaning, handwashing and hygiene procedures

- Set up hand sanitiser stations
- Provide clear guidelines for staff and visitors
- Develop a cleaning schedule
- Increase hand washing
- Regularly clean shared and reusable equipment



3

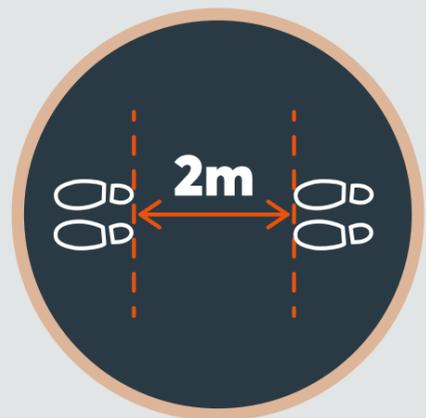
Help people to work from home

- Head office staff
- Marketing and PR

4

Maintain 2m social distancing, where possible

- Change workspace layout
- Introduce more entrances and exits
- Use floor markings and a one-way system
- Use outside areas for breaks
- Encourage staff to stay on-site during work hours



5

Where people cannot be 2m apart, manage transmission risk



- Assign teams of staff members to limit contact
- Work in shifts
- Put clear screens between staff
- Consider transport options
- Wear PPE